

**Prva gimnazija Varaždin – International Baccalaureate Diploma Programme**

**CALENDAR**

**School year 2024/2025**

**3. IB**

**Session May 2026**

**STUDENTS**

<b>GENERAL</b>	
<b>School year start</b>	<b>September 9. 2024.</b>
<b>School year end</b>	<b>Jun 13. 2025.</b>
<b>First term</b>	<b>Sept. 9. – Dec. 20. 2024. (15 weeks)</b>
<b>Second term</b>	<b>Jan. 7. – Jun 13. 2025. (22 weeks)</b>
<b>Winter holidays 1</b>	<b>Dec. 23. – Jan. 6. 2025.</b>
<b>Winter holidays 2</b>	<b>Feb. 24. – 28. 2025.</b>
<b>Spring holidays</b>	<b>April 17. – 21. 2025.</b>
<b>First term finals (Exam Week)</b>	<b>Dec. 2. – 6. 2024.</b>
<b>Second term finals (Exam Week)</b>	<b>May 19. – 23. 2025.</b>

**BY MONTHS**

<b>EVENT/ACTION/ SUBMISSION</b>	<b>INTERNAL DEADLINE</b>	<b>WHO/ RESPONSIBILITY</b>	<b>FORM/ METHOD</b>
<b>SEPTEMBER</b>			
<b>School year start</b>	<b>September 9.</b>	<b>Homeroom/DPC</b>	
<b>Research Week- -Investigative methods introduction/practice (ATL)</b>	September	Teachers/Coordinators/ Students	All
General – Structuring Courses and Plans – Collaborative planning	Sept.	DPC/CASC/ TOKC/Teachers/Students	School
Parent meeting	Mid. Sept.	DPC/homeroom	
Textbooks, equipment acquisition - final	Sept.	DPC/Admin	
Online educat. materials	Sept.	Teachers/DPC	
<b>OCTOBER</b>			
<b>CAS interviews</b>	<b>October</b>	<b>CASC/DPC</b>	

<b>EE Session 1</b> Introductory session	<b>October</b>	<b>EEC/students</b>	
Interdisciplinary collaborative Project (ICP)- introduction	October	Students/Teachers	
<b>NOVEMBER</b>			
<b>EE Session 2</b> Research fundamentals	<b>November</b>	<b>EEC/students</b>	
<b>CAS diary checkup and formal Feedback</b>	<b>End Nov.</b>	<b>CASC</b>	
Parents meeting	End Nov.	Homeroom/DPC	
ICP	End Nov.	Students/Teachers	
<b>DECEMBER</b>			
<b>EE sessions 3</b> Writing skills: formal register	<b>December</b>	<b>EEC/students</b>	
<b>Exam Week</b>	<b>Dec. 2. -6.</b>	<b>DPC/Teachers</b>	
First term end/Winter holidays 1 to start - report	Dec. 20.	DPC	
ICP	End December	Students/Teachers	
<b>JANUARY</b>			
Second term start	Jan. 7.		
<b>EE Session 4</b> Research skills-referencing	<b>January</b>	<b>EEC/students</b>	
<b>FEBRUARY</b>			
<b>EE Session 5</b> Writing skills-academic writing (practice)	<b>February</b>	<b>EEC/students</b>	
<b>EE Subject decision</b>	February	<b>EEC/students/teachers</b>	
Winter holidays II	Feb 24. – 28.	All	
Parents Meeting	End Feb.	Homeroom/DPC	
<b>CAS Diary checkup and formal Feedback</b>	<b>End. Feb.</b>	<b>CASC</b>	
<b>MARCH</b>			
<b>EE Session 6</b> Writing skills: paraphrasing	<b>March</b>	<b>EEC/students</b>	
<b>EE Topic decision</b>	March	<b>EEC/students/teachers</b>	
<b>EE Fair – Y2 to Y1 passing experience</b>	March	EEC/DPC/Students	
<b>APRIL</b>			
<b>EE Session 7</b>	<b>April</b>	<b>EEC/students</b>	

Writing skills- EE outline			
<b>Jednodnevni izlet-škola</b>	<b>March 27.</b>		
Spring holidays	April 17. – 20.	All	
<b>CAS second interview</b>	<b>April - May</b>	<b>CASC</b>	
<b>MAY</b>			
<b>TOK Internal Assessment (Exhibitions) to start/ finish</b>	May - June	TOK teacher, students, teachers	
<b>EE Session 8</b> Communication skills-formal presentation	<b>May</b> , early	<b>EEC/students</b>	
<b>EE Session 9</b> Presentations of EE outlines	<b>May</b>	<b>EE/students/teachers</b>	
<b>Exam Week</b>	<b>May 19. – 23.</b>	<b>DPC/Teachers</b>	
Parents meeting	Mid. May	Homeroom/DPC	
<b>Collaborative Sciences Project (CSP) – In school</b>	<b>May end</b>	<b>Science teachers/ TOK/ CAS/ EE</b>	
<b>JUNE</b>			
<b>CAS diaries Final, Feedback</b>	<b>Jun 6.</b>	<b>CASC</b>	
<b>EE Session 10</b> <b>EE – Reflection Session</b>	<b>Jun</b>	<b>EE Mentors</b>	
Second term end	Jun 13.	All	

**BY ACTIVITY:  
CAS Coordination**

<b>Year Schedule</b>	<b>Class activities</b>	<b>Method/Responsibility</b>
<b>September</b>	CAS Introduction and personal programme draft	CASC/Students
<b>October</b>	Activity plans (diary); <b>First CAS interviews</b> (individual meetings)	Individual meetings
<b>November</b>	Writing good reflections; <b>diary check-up</b>	Formal note/Feedback (e-Dnevnik)
<b>December</b>	Learning outcomes	CASC/Students
<b>January</b>	Self-check-up and new challenges	Students/CASC
<b>February</b>	CAS project introduction; <b>diary check-up</b>	Formal note/Feedback (e-Dnevnik)
<b>March</b>	Project ideas; voting for CAS awards in 4. IB	CASC
<b>April</b>	Learning outcomes review; <b>Second CAS interviews</b>	Individual or project-group meetings
<b>May</b>	School year review and summer plans	CASC/Students/DPC
<b>June</b>	<b>Final – progress report</b>	Formal note/Feedback (e-Dnevnik)
<b>July</b>	e-mail support and diary tracking	CASC/Students

### FIELD WORKS, FIELD TRIPS activities

subject	Activity	time of execution
<b>Croatian A Language B</b>	Visit theater/cinema plays/ exhibitions/other events of importance	According to events of interest, <b>during whole school year</b>
<b>BM</b>	Company Visits Project works (Idea of the Year), and others	According to later formed schedule, during whole school year
<b>Psychology</b>	Psychology Day Activities; Project works/surveys outside School	School Year
<b>Geography</b>	Field work-local	During whole school year
<b>Science group ESS</b>	<b>Collaborative Science Project – two days, in-school</b> Field work-local	<b>May end</b> During whole school year
<b>Mathematics</b>	National/international events of interest Competitions	During whole school year
<b>VA</b>	Visit exhibitions and other events of interest	During whole school year
<b>Whole Class</b>	<b>Jednodnevni izlet - škola</b>	April 16. 2025.
<b>ALL</b>	<b>FIELD TRIP – whole class – maturalno putovanje</b>	<b>TBD</b>

### EXTENDED ESSAY PREPARATORY PROCESS – EE coordinator

Session	Activity	Time of execution
<b>Session 1</b>	Introductory session	<b>October</b>
<b>Session 2</b>	Research fundamentals	<b>November</b>
<b>Session 3</b>	Writing skills: formal register	<b>December</b>
<b>Session 4</b>	Research skills: referencing	<b>January</b>
<b>Session 5</b>	Writing skills: academic writing (practice)	<b>February – Subject decision</b>
<b>Session 6</b>	Writing skills: paraphrasing	<b>March – Topic decision</b>
<b>Session 7</b>	Writing skills: EE outline	<b>April</b>
<b>Session 8</b>	Communication skills: formal presentation	<b>May</b>
<b>Session 9</b>	Presentation of EE outlines	<b>May</b>
<b>Session 10</b>	Reflection session (EERPPF)	<b>June</b>